

**TOWN OF UNDERHILL
SELECTBOARD MEETING MINUTES
6:00 p.m., Tuesday, July 8, 2014**

Selectboard: Seth Friedman, David Rogers and Cliff Peterson

Town Staff: Brian Bigelow, Nate Sullivan, Pam Shover and Sherri Morin

Public: Ruth Miller (MMCTV), Dale Walker, Ariel Kalich, Leila Bandar, Paul Ruess.

6:00 p.m. Meeting called to order.

6:01 p.m. Public Comment –

Pam Shover advised the Selectboard that as of now the Tax Rate required to support the FY14-15 municipal budget is \$0.486 per \$100 of appraised value and the amount required for the local agreement is \$0.030 per \$100. Minor adjustments will be made as a result of recent Grievance process. Tax bills need to be mailed by July 14, 2014.

By consensus the Selectboard set the municipal tax rate at \$0.486 per \$100 of appraised value and the local agreement tax rate at \$0.030 per \$100 of appraised value; subject to adjustments.

Dale Walker (TU053) expressed concerns about the 35 MPH speed limit on Tupper Road and requested the Board initiate the process of requesting a speed study. Town Administrator to contact CCRPC. The question of a general speed limit on Class IV Town Highways will also be investigated.

6:08 p.m. Nate Sullivan, Road Foreman - Road Foreman advised Selectboard of planned work through July and August. Culvert work on Pleasant Valley Road prior to paving will require 2 days of road closure/detours. FEMA projects at Cilley Hill Road and Repa Road and Sam Ward Road will be completed.

6:35 p.m. Old Business

Town Garage Roof Remediation. Nate Sullivan, Seth Friedman, Brian Bigelow met with Bernie O'Rourke (Wiemann-Lamphere) and Bob Reap at the Garage earlier today. Options discussed on how best to proceed with the project and the bid. Reap willing to investigate options with subcontractors. O'Rourke to do the same for code compliance. Consensus of Board is to not award bid at this time to allow additional information to be submitted.

Underhill Flats/Route 15 Sidewalk. Email received from area resident Randy Clark expressing preference for concrete over pavement in the area where current sidewalk is concrete.

Roaring Brook / Meadow Lane Flooding. Neighborhood Point-of-Contact Leila Bandar in attendance. Selectboard inclined to proceed with the engineering and

permitting phase. Construction phase participation level to be determined at a later date with additional information available.

David Rogers moved to retain Grover Engineering P.C. to investigate the site and prepare submittal to VTDEC with a not to exceed amount of \$500. Cliff Peterson seconded and the motion passed 3-0.

Town Hall Renovations. Supplemental work identified. Estimated carpentry price to complete project is between \$15,000 - \$20,000. Current budget status reviewed. Town Administrator to contact Town Finance Officer to explore options on possible ways to structure additional expenses.

Underhill Center Traffic Calming. Report not yet received from CCRPC. Town Administrator to contact CCRPC.

Capital Improvement Program. Work Session schedule finalized for Friday July 25, 2014 at The Town Clerk's Office at 8:30AM. Town Clerk Sherri Morin advised Selectboard of status of Vault Renovations.

David Rogers moved to proceed with the Vault Renovations to include floor repairs and new shelving in an amount not to exceed \$20,000. Cliff Peterson seconded and the motion passed 3-0.

Town Pond. Installation of lights and camera as discussed at previous meeting is complicated by the lack of any utility poles in the area. Selectboard consensus is to focus on signage and to have the Parks & Recreation Committee proposed wording, number and location. Discussion about dredging the area of the pond at the location of the inlet pipe, or lengthening the pipe, ensued. Town Administrator to contact Parks and Recreation Committee.

Underhill Historical Society. Selectboard reviewed storage lease template. Consensus of Board is to proceed with storage space leases (2) and a Repeated Use Rental Agreement for the two public events and their archiving project. In addition to avoid blurred lines the Historical Society should not be using the Town of Underhill Post Office box as their address.

7:20 p.m. As the meeting is running ahead of the agenda time estimates the Board moved on to Correspondence until the attendees for 'New Business' arrive.

The Zoning Administrator requested a determination regarding refunding of fees collected for a Development Review Board Hearing when the permit being appealed is surrendered. The consensus of the Selectboard is that the fee schedule is established and no refund is appropriate.

Draft letters to Doug Robie and Jeff Moulton reviewed and edited. Chair to sign final versions of letters.

7:30 p.m. New Business

Paul Ruess met with the Selectboard to discuss his filling the vacancy created by the resignation of Mike Wiesel as Alternate to the Chittenden County Solid Waste District.

Cliff Peterson moved to nominate Paul Ruess to fill the unexpired term as Underhill's Alternate Commissioner to the Chittenden County Solid Waste District. David Rogers seconded and the motion passed 3-0.

The consensus of the Board is to not make application for the 2015 Municipal Park-and-Ride Grant Program.

7:37 p.m. Warrants and Minutes.

Current Warrants reviewed and signed.

David Rogers moved to approve the minutes of 06/30/2014. Cliff Peterson seconded and the motion passed 3-0.

7:43 p.m. Member Items, Correspondence, Announcements, Schedule.

Cliff Peterson confirmed that the Planning Commission would be considering the access requirements aspect of the Moore Subdivision application (CD074) and that he anticipates having a draft Road Policy ready for review in one month.

Quorum issues on August 19th require canceling that meeting. An additional meeting will be held on August 12th.

7:54 p.m. Announcements/Schedule.

Notice made of July 22, 2014 6:00 p.m. being the next regularly scheduled meeting. In addition to the July 25, 2014 Special Meeting for a CIP work session at 8:30 a.m.

7:55 p.m. Adjournment.

David Rogers moved to adjourn. Cliff Peterson seconded and the motion passed 3-0.

Submitted by Brian Bigelow, Town Administrator

Read and Approved as submitted/amended.



Seth Friedman, Chair

7-22-14

Date